

ARSCNA Meeting Minutes
May 22nd, 2012

Opened the meeting at 6:39 PM with a Moment of Silence followed by the Serenity Prayer

Twelve Traditions read by: Ellsworth W.

Twelve Concepts of Service read by: Rick M.

Roll Call:

Regional Chair, Kathy W.

Regional Vice Chair, *vacant*

Regional Secretary, Dave P. (*pro-tem*)

Regional Treasurer, Charlotte D.

Regional Delegate, Robert G.

Regional Alternate Delegate, Doug P.

Regional Convention Chair, Rick M.

Regional P.I. Chair, Anne H.

Regional H&I Chair, *vacant*

Regional Literature Chair, Lou Ann P. (*absent*)

Anchorage Area RCM, Ellsworth W.

Anchorage Area Alternate RCM, Carol K. (*absent*)

Golden Heart Area RCM, Tabby S.

Kenai Area RCM, Donna A.

Juneau Area RCM, Shawn B.

ADMINISTRATIVE COMMITTEE REPORTS

1. Chair –Kathy W.

Hi everybody!

I want to apologize for the short notice on the agenda. I had it in my head that Region would be meeting in June!

I have just a couple of housekeeping items that I want to bring up. I have been approached by several individuals that voiced concern about communication issues with members of this committee. As I spoke to last meeting, we need to be following our concepts of effective communication and without fear of reprisal. This includes negative connotations and abrasive behavior. We have a slew of new Area sub-committee chairs that depend on this service body for guidance and resources. It is important to consider who we serve and why.

In reading the guidelines, I discovered that in October we will be voting in new sub-committee chairs. Members that have served a partial term are eligible for re-election. They still must be nominated again and re-elected. Members that have served an entire term (2 years) are not eligible for re-election in the same position. This is something that the Area's need to start addressing now in order to come to the October meeting prepared.

July will be a busy month for our Region. I hope to make as many events as I can!

ILS, Kathy

2. Vice-Chair – *vacant*
3. Secretary – David P. (*Pro-tem*) (Reading of the minutes, corrections, approval)

Motion to accept March 31st, 2012 ASRCNA Meeting Minutes as written/amended made by: Ellsworth W. 2nd by Rick M. Motion passed.

4. Treasurer – Charlotte D.

(*See attachment titled, "ARSC budget with 2012 tab"*)

Here's the updated spreadsheet. All the bills are up to date.
In Loving Service, Charlotte

AREA REPORTS

Anchorage:

The Anchorage area is doing well. I am ready to vote on our motion, nomination, and Fairbanks bid for the 2013 convention.
I don't have anything further to report.

ILS

Ellsworth

Golden Heart:

Golden Heart Area Report

Golden Heart Area is doing great, meetings are staying steady. We've been busy getting ready for the blowout. We have made a few changes to our area guidelines regarding in regards to how we will be donating on up the line. Our treasurer is currently on hiatus for maternity leave but if Matt S, our Vice Chair, has figured the numbers out correctly we will be donating around \$198 to Region and \$98 on to World. If the usual time/day/place is still acceptable I will go ahead and make the arrangements with the church. That's all I got.

In Loving Service,

Tabbey S.

Juneau:

Juneau area is doing well. We had our camp out last month everyone had a great time. We are planning a speakers meeting for the Recovery cruise August 23rd. 200 to 300 addicts in the same room you know it's going to be a blast! Our meeting attendance is still strong.

Kenai:

(*No written report submitted.*)

No Area meeting in June. No votes. P.I. Workshop in July. Mandy H. might help.

SUBCOMMITTEE REPORTS

Regional Delegate – Robert G.

(No written report submitted.)

All resolutions and straw polls approved. Any changes will be on CAR Report.

Alt. Regional Delegate – Doug P.

5/22/12

ARD Report

I went to the World Conference. Blessing. I am not through reporting yet. It is a lot to digest and try to transmit. I have a report on the old business done, which I have attached. I will do another report on new business and another on other observations. People just the best. Robert G has the bases covered.

My expenses are as follows:

Air Travel \$740

Super Shuttle \$29

Marriott \$702

Cab to airport \$55

Total = \$1526

I was able to talk to other delegates about how they are conducting Regional business. I suggest that we start with a Regional inventory. What do the Areas want, what are geographic regions lacking, for instance Kodiak, Sitka, and Ketchikan. I want to expand on this a bit more. Make projects or goals and assign resources to complete these tasks. Identify where we want to be in 1 year, 2 years, 5 years.

LOL

Doug P

World Service Conference 2012 — Inspired by Our Primary Purpose

The World Service Conference (WSC) included delegates from 112 regions (about 2/3 had alternates), World Board Members (about 15 persons), and Naws Staff (about 30 persons). There were members in the gallery (10—15 persons) including History Buff Joe who some may remember from the Kenai Convention, and local members who drove us to meetings and otherwise helped out.

There were Spanish, Brazilian, and Japanese interpreters that I was aware of during the event. It was the first conference for the delegation from Iran. We have a video that Iran provided that we may play as part of the Regional workshop at our convention in October. Sunday at the opening of business we heard from the Swedish, Iranian, Nepalese, Blue Bonnet (Texas), and Brazilian delegates. On the Saturday night close out meeting, we heard speakers from Japan, Norway, Upper New York, Nicaragua, and India. To say it was a privilege to attend the WSC as the alternate delegate is an understatement; it was awesome.

The WSC is a business meeting where the formal business and decision making of the NA World Services (NAWS) is conducted every two years. Fourteen (14) groups (of about 52 groups) from Alaska participated in the CAR (Conference Agenda Report) voting this year, or about 28% of the groups. Actually this was probably better than average participation as determined informally talking to others at the conference.

In the following, the business motions results are touched on but the motions themselves are not fully transcribed because of space limitations. Please go to the [AKNA.ORG/..](http://AKNA.ORG/) site for the official Summary of Decisions.

Old Business Vote

Motion #1 — to approve the book LIVING CLEAN. Motion carried unanimously. Standing ovation. People love this book and project.

Motions #2, #3, and #4 — These were Fellowship Intellectual Property Trust motions or motions that might affect literature. Approved (needed 2/3 majority).

These were interesting because the motions were amended on the floor. One wonders how or why they discuss amending the motions, resolutions, etc for so long; there is mega-discussion. This was the only amendment that passed. The amendment made these better motions by setting a minimum time of notification for any changes to our literature. In the Summary of Motions the amendment is visible in each of these motions.

Motion 5 — To hold the World Convention every 3 years alternating North American and non-North American locations starting in 2018. Motion required 2/3 majority to pass and was approved.

The SERVICE SYSTEM PROJECT RESOLUTIONS required a simple majority to pass because they do not affect policy but provide “agreement in principle”. There were eight such resolutions.

Resolution #1 — the service system includes structure, process, people, and resources. Approved with strong support by voice vote.

Resolution #2 — the service system is group-focused and includes a local-level body dedicated exclusively to addressing group concerns. Approved with strong support by voice vote.

Resolution #3 — Training and mentoring of trusted servants are essential functions of the service system. Approved with Strong Support by voice vote.

Resolution #4 — Service bodies are purpose- and vision-driven. Approved with strong support by voice vote

Resolution #5 — Service bodies work together to utilize planning processes to organize and coordinate their efforts. Approved with strong support by voice vote.

Resolution #6 — Service bodies make decisions by consensus. Approved by standing vote: 77-31-1-2 (yes-no-abstain-present not voting).

Resolution #7 — The service structure includes local service bodies, state/nation/province service bodies, and intermediate bodies if needed. Service bodies follow established geographic boundaries. They are not self-determined, but are formed, based on need, through a collaborative planning process and agreement with other affected service bodies at the next level of service. Approved by standing vote: 61-44-2-4 (yes-no-abstain-present not voting)

Resolution #8 — State/national/province boundaries are the primary criterion for seating consideration at the World Service Conference. Resolution required simple majority. Approved by standing vote: 60-46-1-3 (yes-no-abstain-present not voting)

I think the Motions are pretty understandable. Eighty percent of the fellowship are confident about the FIPT motions.

Resolutions 1 through 5 passed with strong support, a voice vote of strong support. Now, at Resolution 6— regarding Consensus Based Decision Making — the majority is not so strong, so the facilitator resorted to a standing count of yes, no, abstain, and present but not voting. The CBDM resolution 6 passed with just 2 or 3 votes more than 2/3. It would have been a squeaker if this were a policy change.

Resolutions 7 and 8 were closer yet and passed with about a 55% majority. Going forward, the fellowship will need better consensus on two key issues: (1) The local service areas (Areas) are not self-determined, but are formed through collaboration with other affected service bodies and the next level of service, and (2) re-unification of regions within states having multiple regions. Without 2/3 majority, the vote cannot change policy.

I will report on New Business, workshops that were held, and reports in the near future.

Convention Chair – Rick M.

Hello Region – Name is Rick and I'm an Addict,

The convention committee is going well. All positions are filled and the venue is planned for the Millennium Hotel, Oct. 26th, 27th and 28th, 2012. We should have our contract signed and our registration packages available in June. There has been some discussion about a Thursday night pre-convention kick-off, pot-luck and speaker meeting. There was a meeting and the group conscience was to proceed. There has been a little confusion between sub-committee chairs about their responsibilities and Convention Guidelines that I will address at our next meeting on the 29th of this month at Peggy's Café at 6:30 PM.

Our monthly meetings are the Monday before Area at Peggy's Café at 6:30. All are welcome so, please feel free to participate. My personal email is, rmast7917@yahoo.com and my phone number is, (541)954-5815 if anyone from another Area has any questions or suggestions.

Unofficially, the room rates will be \$95.20 which includes tax, \$26.00 for Friday night dinner, \$36.00 for Saturday night dinner and \$20.00 for Sunday breakfast.

I would like to thank everyone for their service and especially Chris M. Terri H. and Kathy W. as they are so helpful as executive members with all the experience they bring to the table. Thank you all.

In Loving Service,

Rick M.

Hospitals and Institutions – Vacant

Public Information – Anne H.

Regional PI Report:

Hi Family. The Regional events portion of the website has been updated. The Regional minutes have been updated as well. Shannon D. from Anchorage has expressed an interest in updating the Anchorage Area's portion of the website (thanks Shannon!). I would like the RCM's to let the members in their respective Areas know they have the opportunity to update their Area's portion on the Regional website. This is a great opportunity for a member who is interested in learning web design. I am willing to teach anyone all that I know. This opportunity also provides a resource pool of members who can possibly take over the site when it's my time to move on.

I was asked by the Kenai Area to hold a PI workshop. Mandy H. and I thought the Kenai Campvention would be a good venue. I look forward to attending.

I am planning on placing a literature order to do the NA mailouts to the treatment centers and other facilities in Alaska. I would like input from the Areas regarding places they feel would benefit from receiving NA literature. The next Regional PI meeting will be Thursday, June 7th at 7 PM. The Regional PI meetings are less than an hour long. It would be nice to have members attend. We use the same toll free number that is used for the Regional meetings: 866-390-5250, use access code 7488087, then # sign.

Literature – Lou Ann P.

(Absent. Report read by Dave P.)

Hello from Beach Haven, NJ. I am working on the second issue of the newsletter and hope to have it out in the next couple of weeks.

ILS,

Lou Ann P.

OLD BUSINESS

1. H&I – Nominations:

None

2. Vice Chair Nominations:

None

Regional Service Committee Guidelines are on line at AKNA.org. :

http://www.akna.org/region/documents/2011-02_arsc_guidelines.pdf

REGIONAL SERVICE COMMITTEE GUIDELINES

As of February 2011

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PURPOSE OF THE ALASKA REGIONAL SERVICE COMMITTEE

The purpose of the Regional Service Committee is to be supportive of its Areas and Groups and their primary purpose (Each group has but one primary purpose – to carry the message to the addict that still suffers), by linking together the Areas and Groups within its region; to serve as a link between the Areas and the World Service Conference; by helping Areas and Groups with their basic situations and needs; and by encouraging the growth of the Fellowship. Although the Alaska Regional Service Committee may offer advice and suggestions, the Alaska R.S.C. does not have binding authority over the decisions or the activities of any Areas or any groups.

REGIONAL SERVICE COMMITTEE

A REGIONAL SERVICE COMMITTEE (R.S.C.) is a committee made up of (Regional Committee Members) RCM's from all of the Areas within the Alaska Region. This service committee is designed to provide service to its member areas. An A.S.C. and R.S.C. are similar in nature and purpose, but their respective functions are slightly different. While the A.S.C. serves the common needs of its member Groups, the Alaska Regional Service Committee serves three basic functions:

1. To unify the Areas within it's Region.
2. To carry the message of recovery.
3. To contribute to the growth of N.A., both by initiating much of the work to be finalized at the World Service Conference, and by helping our World Services.

TRADITION NINE

The Tradition states that we ought never be organized, but we may create special service boards and committees directly responsible to those we serve.

We are not organized in the sense that there is no MANAGEMENT OR CONTROL. We are directly responsible to those we serve. Whether or not Areas choose to utilize our services is up to them.

REGIONAL SERVICE COMMITTEE GUIDELINES

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I. REGIONAL SERVICE COMMITTEE

1. Only NA approved Guidelines will be used in the Alaska Region. (Only “A Guide to Local Services In Narcotics Anonymous” will be used in the Alaska Region.)
2. The only voting members of the Regional Service Committee (RSC) are RCMs, RCM Alternates, or duly appointed members of their respective Area if pre-arranged with the Regional Chairperson. There is one representative for each Area. (There is only one vote per Area, regardless of the number of Area Representatives in attendance at the meeting.)
3. There must be a Quorum to carry the vote. In the Alaska Region, a Quorum is over 50% of the voting members (RCMs) present.
4. For a motion to pass, over 50% of the voting members (RCMs) present must vote yes, providing there is a Quorum. The only exception is for Motion’s concerning policy, then the vote must be unanimous, that is all voting members (RCMs) present voting yes. (Additionally, the “Motion Table” in the Guide to Local Services in Narcotics Anonymous will be used as a guide for motions, seconds, debates, and voting. Copy is attached to this document.)
5. Motions in the Alaska Region can only be made by Voting Members (RCMs) or Sub-committee Chairs when dealing with their specific Sub-committee issues. (The RSC Chair may “entertain” a motion.)
6. Elections are held as follows:
 - i. Chairperson, Vice Chairperson, Secretary, Treasurer biannually during odd years, at the Fall quarter regional committee meeting;
 - ii. Subcommittee Chairpersons, biannually during even years at the Fall quarter regional committee meeting;
 - iii. Alternate Regional Delegate (ARD), biannually during even years at the fall quarter regional committee meeting.
 - iv. The incumbent ARD will roll into the Regional Delegate (RD) position biannually during even years. If the ARD position is vacant or if the ARD cannot fulfill the duties of RD, an election for RD and ARD will be held.
 - v. Elections will be held whenever a position becomes open and a nomination is brought forward. Nominations will be accepted 60 days or more after a vacancy occurs, which affords an opportunity for all areas to bring forward a nomination. Such a partial term ends according to the biannual schedule outlined above, at the Fall Regional Committee meeting of the even or odd year respective of the position.
 - vi. Pro-Temp appointments – When a position vacancy opens up, the Chair may appoint someone to temporarily fill the position in order to keep business running as usual. The “pro temp” position candidate shall meet the minimum position requirements.

REGIONAL SERVICE COMMITTEE GUIDELINES

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7. Conditions of Nomination(s)

- i. Nominations for any RSC office shall be brought by an Area RCM or RCM alternate (or duly authorized proxy), or by a group from an unorganized area. Nominations shall be made at a duly convened RSC meeting. Alternatively, an Area may bring a nomination to the Regional Chair 60 days prior to the Fall Regional Committee meeting, which if he or she (the nominee) meets the minimum position qualifications, will be distributed to the Area RCMs to gather Area vote or conscience to vote at the Fall RSC meeting.

- ii. A nomination shall include a written statement of the (i) members clean time, (ii) service background, (iii) understanding of the Steps, Traditions, and Concepts, (iv) willingness to serve, and (v) any plans for the position. Nominations do not require a second. Nominations will be brought back to the Areas.
- iii. RSC should consider not waiving clean time.
- iv. No member will hold an RSC elected position more than one consecutive term. A partial term will not disqualify a member from holding that position in the following cycle.
- v. The clean time requirements shall be as follows:
 - a. RSC Chairperson -- 7 years
 - b. RSC Vice Chairperson - 7 years
 - c. Secretary -- 3 years
 - d. Treasurer -- 5 years
 - e. Regional Delegate -- 7 years
 - f. Alternate Delegate -- 7 years
 - g. Subcommittee Chair -- 5 years
 - h. Convention Committee Chair 5 years
- vi. The minimum service experience shall be as follows:
 - a. RSC Chairperson -- 2 years of Regional Service
 - b. RSC Vice Chairperson -- 1 year of Regional Service
 - c. Secretary -- no requirement
 - d. Treasurer -- 2 years of Regional or Area level service
 - e. Regional Delegate -- 2 years of Regional Service
 - f. Alternate Delegate -- 2 years of Regional Service
 - g. Subcommittee Chair -- 2 years of Area Level Service
 - h. Convention Committee Chair – 2 years of Area Level Service, and must have served as a Convention subcommittee chair or on a Convention executive committee.
8. No committee member (Chairperson, Vice Chair, Secretary, Treasurer, Subcommittee Chair, Regional Delegate or alternate RD) may hold more than one position on the committee at the same time nor be a voting member of this committee (i.e., RCM).
9. If a Regional Officer or Sub-committee Chair misses two consecutive RSC meetings without either alternate representation or submitting a written report, then their position becomes open

REGIONAL SERVICE COMMITTEE GUIDELINES

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Sub-committee Chairs may be represented by a duly appointed representative as long as such person does not already hold a position on the RSC

10. If an Area is not represented at two consecutive RSC meetings then they cannot vote at the next RSC meeting in which they are present.

11. Geographically remote Area voting is by Proxy if they cannot afford to have their RCM present.

II. RSC CHAIRPERSON

1. Contact all RCMs no later than 30 days prior to the quarterly RSC meeting informing them of any changes since the previous RSC meeting and asking if their Area has anything (i.e., Motions (motions should be in writing with the “intent” of the motion stated), Nominations (should be made in writing and include the qualifications required in Guideline #7), etc.) to go on the RSC Agenda.

2. Arrange and Mail RSC Agenda to all Areas no later than 21 days prior to the Quarterly RSC meeting.

3. Verifies the minutes of the RSC are accurate before copies are made.

4. Suggested Four years continuous abstinence from all Drugs and participation in the RSC for the past Two years.

III. VICE-CHAIRPERSON

1. Keeps in contact with all Sub-committees so that if a Sub-committee Chairperson or representative is absent from the RSC meeting the RSC Vice-chair can answer all questions concerning that Sub-committee

2. Perform all duties of RSC Chairperson in the absence of the RSC Chairperson.

IV. SECRETARY

1. Keeps accurate minutes of each RSC Business meeting. Types and Distributes copies of the minutes to all members of the RSC no later than one month after the RSC meeting. (Posting on the Regional Web Page is not readily available to all members).
2. Have minutes verified by RSC Chairperson before copies are made.

V. TREASURER

1. Coordinates payment of RSC bills and allocation of RSC Budgets.
2. Handles RSC Banking accounts and is Co-signer of RSC checking account along with the RSC Chairperson and Vice-Chairperson. If one of these positions is not filled then the RD will assume responsibility of being of one the Co-signers.

REGIONAL SERVICE COMMITTEE GUIDELINES

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VI. REGIONAL SERVICE DELEGATE

1. Must have the ability to participate in the WSC biannual Meeting. RSC is responsible for providing money.
2. Five years continuous abstinence from all Drugs and suggested participation in this RSC for the past Two years.

VII. REGIONAL SERVICE DELEGATE ALTERNATE

1. Responsible for the Policy of this RSC. Knowledgeable in all Areas of Policy. If an answer is not known then they are responsible for getting an answer.
2. Performs all duties of the RSD in the RSD's absence.
3. Must have the ability to participate in the WSC bi-Annual Meeting. RSC is responsible for providing the money.

VIII. SUB-COMMITTEE CHAIRPERSON

1. Must provide written report to the Quarterly RSC meeting including a financial report. (Subcommittee chairs will submit their respective subcommittee budget annually for approval by the committee.)
2. Must follow WSC Approved guidelines (see note in Guideline #1) for their Sub-committee and Regional Guidelines and Directives.

IX. PUBLIC INFORMATION

1. Produce regional schedules quarterly.
2. Hold regular workshops to address the needs and activities of the Alaska Region and its individual Areas.
3. Oversee ARSC web site maintenance.
4. Oversee ARSC outreach activity.
5. Be responsible for ARSC phone lines.

X. LITERATURE

1. Produce a Regional Newsletter.
2. Keep Area Literature Sub-committees informed of newly approved literature, Approval Literature, literature in Draft or Review Form, and the work of other Area Literature Sub-committees.
3. Facilitates Workshops to teach Area Literature Sub-committees the Literature Review process, especially the importance of the Area Literature Sub-committee participation.
4. Keep accurate files of Area and Regional literature Sub-committee action.

REGIONAL SERVICE COMMITTEE GUIDELINES

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XI. CONVENTION SUB-COMMITTEE

1. Use the approved WSO Convention Guidelines.
2. Convention subcommittee is a subcommittee of the ARSC.
3. Areas seeking to host the convention shall submit a request to the ARSC 30 days prior to the October ARSC meeting. (Allows the RSC Chair to include it on the agenda, and Areas to consider the request.)

4. The Convention host Area will be decided at the October ARSC. In voting for what Area shall host the next convention, the RCM's (and Areas) shall consider an Area's human resources capacity, accessibility, the principle of rotation, and cost to Alaska Region.
5. The host Area shall elect the Convention Chair. The Convention Chair is accountable to the RSC.
6. Convention chair will submit a Convention report and transfer all funds to the RSC treasurer within 45 days of the Convention.

XII. REGIONAL FINANCES

1. Money is handled at the regional level in pretty much the same way it's managed by area treasurers. The regional committee as a whole considers it's projected expenses and authorizes expenditures to cover them. These costs often include:

- WSC participation expenses for the regional delegate and alternate
- Space rental for committee meetings
- Phone lines
- Outreach
- Service forums
- The regional assembly
- H&I literature
- Mailings

2. Budget

i. Purpose: The purpose of the bi-annual budget is to have a prudent and balanced spending plan, which protects the fellowship from capricious and unreasonable expenditure. The purpose of the review process is to give all members in the Alaskan Regional fellowship the opportunity to participate in our budget formation and adoption.

ii. Budget Formation and Adoption:

- It is a basic principle that the initial draft budget comes from the RSC and is sent to the Areas for approval.
- The Area groups review the budget, making suggestions to revise the budget, and providing direction and conscience to their Area RCM.
- The RCMs bring their area's suggestion(s) and conscience back to the RSC. The RSC revises the budget according to Area direction.
- The revised budget is then returned to the Areas for approval/disapproval. The draft budget is not amended at this point except for serious flaw or omission.
- A majority of Areas must approve the budget in order to adopt.

REGIONAL SERVICE COMMITTEE GUIDELINES

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iii. Budget is adopted in of the first half of odd years. It is reasonable practice to amend the budget in the second year.

iv. Budget Schedule:

- October - At the regular Fall RSC meeting during even years, the RSC will form an ad-hoc budget committee to draw up the initial draft budget.
- November - Before the end of November, the ad hoc budget committee will provide the draft budget to the RSC for review. When the draft budget is approved by the RSC by a simple majority vote, the draft budget will be distributed to the Areas for review and comment.
- December - RCMs will distribute the draft budget to their Area groups for review and comment.
- January - GSRs will discuss proposed changes to the budget with their RCMs at their ASC meetings.
- February - After their ASC meetings, the RCMs will meet with the Budget ad hoc committee or RSC to work out budget revisions.
- March - The RSC will approve the revised budget for disbursement to and approval by the ASCs. RCMs then present the revised budget to their Areas and the revised budget goes back to the groups for approval or disapproval
- May - The RSC will convene to vote on the budget. If approved, budget is finalized.

3. Donation from the Convention Proceeds

The Region shall donate 10% of the annual regional convention proceeds, after all expenses and seed money have been deducted, to the Narcotics Anonymous World Service. (The intent is to donate 10% of the profits of the annual convention to NAWS.)

3. Secretary: David P. Anchorage

Anchorage: *Yay*. Golden Heart: *Abstain*. Juneau: *Yay*. Kenai: *Yay*.

Dave P. voted Regional Secretary.

4. Draft H&I Guidelines:

Anchorage: *Yay*. Golden Heart: *Abstain*. Juneau: *Nay*. Kenai: *Abstain*.

Guideline vote will be tabled until the next Regional Meeting in July. Guidelines Draft has been included:

[Motion #1] Anchorage area moves to amend the Alaska Regional Guidelines by adding a Hospitals and Institutions provision to the guidelines, as included on the next page. This motion, if approved would be forwarded to ARSC for discussion and to be sent back to the other Areas for approval.

The intent of the motion is:

- Provide a training and information resource for Alaska areas;
- Set forth duties and responsibilities of a regional H&I Subcommittee;
- Reach addicts in institutions un-served by Area H&I Subcommittees;
- Distribute literature to institutions while seeking that institutions provide literature where possible; and,
- Create point of contact with the state of Alaska for the purpose of facilitating access to incarcerated addicts.

Cost of the motion would vary from year to year depending on the budget approved biannually at Region. Most recently H&I budgets was \$1,000 per year.

The draft guidelines are a compilation of our ARSC H&I past practice, and other regional guidelines including Pacific Cascades as derived from resource information available on the NAWS web page.

The guidelines might be inserted as part “XI” of the guidelines, moving the “Budget” to part “XII” but will not be finally worked out until adopted.

Regional HOSPITALS AND INSTITUTIONS

Function of H&I

- A. Is a resource for members, Groups, and Areas in their H&I efforts by providing workshops, literature, information, and other materials necessary to better carry the message.
- B. Provides a forum or pooling place for Area H&I Subcommittees to share their experience, strength, and hope.
- C. Maintains an updated listing of all appropriate facilities within the region and records which ones are served by which Area subcommittee and the type of services that are being performed.
- D. Conducts presentations in facilities that are not served by an Area Subcommittee.
- E. Orders and distributes literature to appropriate facilities as budget allows. Communicates with institutions to encourage facility purchase of literature.
- F. Conducts workshops to address and/or work on problems the member Areas are experiencing or to discuss new methods of H&I work.
- G. Develops biannual budget
- H. Maintains communication with NAWS so that member Areas may be informed of its activities. Compiles and maintains files of all pertinent information and input from NAWS, and Regional and Area H&I committees.

- I. Performs any other activities that benefit the H&I efforts with the Alaska Region.
- J. Cooperates with other RSC subcommittees when and where appropriate
- K. Serve as the primary point of contact with State of Alaska facilities to develop policy to best bring recovery to addicts. Such policy is typically necessary to initiate a “Behind the Walls” type step working correspondence program with incarcerated addicts.
- L. Develops and oversees correspondence program with inmates including inmate step working by correspondence.

H&I Chair Duties

- A. Attends RSC business meetings or delegates an alternate to attend. Reports activities, expenditures, and plans to the ARSC at regular meetings.
- B. Attends the Western Service Learning Days (when budgeted)
- C. Attends Area H&I workshops and committee meetings where possible.

Coordinates and is responsible for all work done by ARSC H&I subcommittee

5. 2013 Convention Bid – Fairbanks:

Anchorage: *Yay*. Golden Heart: *Yay*. Juneau: *Yay*. Kenai: *Yay*.

2013 Convention to Fairbanks

NEW BUSINESS

1. Subcommittee Chairperson Positions:

Literature: *Open*

H&I: *Open*

- 2. Next Regional Meeting – 2:00 PM July 21, 2012 @ Golden Heart Blowout. Nominations for subcommittees need to be ready. It has been suggested to have a Regional Inventory. An Ad-Hoc committee headed by Alan M. is in the works. The inventory can be discussed at the next Regional meeting at the Fairbanks Blowout. The purpose is to discuss how to better serve our Region.
- 3. Convention email addresses:

Rick M and Kathy W. will send a list to Anne H. as to what is needed.

ACTION ITEMS

(Items to take back to Area's for group conscience.)

Prepare to vote on H&I Guidelines Draft.

Nominations for sub-committees.

ANNOUNCEMENTS

Motion to Adjourn made by:

Ellsworth W. 2nd by Rick M.