

**Alaska Regional Convention NA XXV  
Convention Committee Meeting 5  
August 4, 2009**

Meeting was opened with a Moment of Silence followed by the Serenity Prayer read by Arlene L. at 6:34 pm.

Service Prayer read by Tony L.

Decorum Statement read by Mary K.

Twelve Traditions read by Joe C.

Twelve Concepts of Service read by Bill S.

Roll Call Hotels and Hospitalities are absent,

**Executive Committee Reports**

Chair – Arlene L. – 9 weeks till the convention, written report attached.

Vice Chair – Terri H. – Has Paypal paperwork and will get it set up on the website, written report attached.

Treasurer – Kim L. – absent.

Secretary – Charlotte D. – no written report.

**Subcommittee Reports**

Hotels and Hospitality – Heidi U. – absent.

Convention Information – Joe C. – Mailed flyer to statewide treatment centers, written report attached.

Merchandising – Mary K. – written report attached.

Registration – Neil H. – meeting every 2 weeks, written report attached.

Entertainment – Dena J. – absent.

Arts and Graphics – Ross B. – absent.

Programming – Tony L. – Working on program and making final selections for speakers.

**Old Business**

Registration and merchandising schedule for Tony L.

Auction items

**New Business**

Next committee meeting will be Tuesday, August 25, 2009 at 6:30 pm.

Motion to Close by Joe C.

**ARCNA XXV**

**Chairperson**

**August 4, 2009, 6:30 pm**

**Report to Committee**

**My name is Arlene and I'm an addict. 66 days until October 9<sup>th</sup>, this is 9 weeks. My report is basically the same from July 13<sup>th</sup>. In August we will meet 2 times and starting the 2<sup>nd</sup> week in September we will start meeting once a week until the Convention. There is a schedule of the next 5 meetings attached to the Committee agenda. I wish for all of you to mark your calendars, and please plan accordingly.**

**There are some items listed on your individual agendas that I made for you at the last meeting that you may have already done or are going to do. Please review, update and or edit with all the things you need to do before the Convention that I can add to my list. Do you have any updates, questions, concerns or comments?**

**At the last meeting and the one before your Vice-Chair and mine requested for budgets. If you have not made one please do so as soon as possible.**

**Just for your information from the Regional meeting at the Golden Heart Blowout, they wanted to meet (Convention) Friday night right after dinner. It looks like all have agreed to change it to Saturday 2-4 pm.**

**In Loving Service, Arlene L.**

**August 25<sup>th</sup>, 2009**

**September 8<sup>th</sup>, 2009**

**September 22<sup>nd</sup>, 2009**

**September 29<sup>th</sup>, 2009**

**October 6<sup>th</sup>, 2009**

ARCNA XXV

Vice-Chair Report

August 4, 2009

Everyone is busy! I have spoke with most of the committees and have offered up any help the entertainment committee may need for the August 21<sup>st</sup> event.

Programming has a draft program done and I hope everyone is ready to review and modify it for their committees' needs.

I have started gathering up auction items and will pass them onto the Entertainment Chair.

Michelle Fetareco from Juneau would like information about the Convention, her number is 907-957-1336 or 907-780-3039.

Merchandising is moving right along and I will be assisting them with such things as inventory control and reporting forms, as well as anything else they may need.

There used to be a bunch of cash boxes for the convention – does anyone know where they are? We will need at least three; registration, entertainment, and merchandise.

I would like to attend the next Merchandising and Programming committee meetings, please let me know when you will meeting.

I spoke with Kim just before this meeting and she has had a family emergency and is unable to be here. I will gather up any financial request and make sure she gets them. I will be out of town for the next 6 days so let me know if you need something before I get back. I also have the PayPal paperwork and will be getting that set up on our website soon. We don't exactly fit the "Business" profile but I think we can make it work. Will let you know as soon as on-line registration is available.

Please don't hesitate to call me at 907-242-4803 or email at [harpers@gci.net](mailto:harpers@gci.net)

In Loving Service,

Terri H.

Aug. 4, 2009

My name is Mary and I am an addict. Merchandise did not get a chance to meet since our last convention committee meeting. On the 3<sup>rd</sup>, I went over to Stellar Designs and went over the order with them again. We just need a check made out for 50% of the order (\$2260.63) so we can order the merchandise. Thank you for letting me be of service, Mary.

## Convention Information Report

**August 4<sup>th</sup>, 2009**

On July 26<sup>th</sup>, we mailed a Flyer and a copy of the registration form to 185 relevant sources within the state. This was in coordination with the Anchorage Area PI subcommittee.

The flyer was been distributed to the Anchorage Area groups yesterday.

We are now in the process of obtaining contact information (a real person) for all treatment facilities that are likely to come to our convention. So far I have spoken with Jeff at H&I, Geoff V. for Clitheroe and Ben for the VA.

Right now, the committee consists of Howie, myself and Doug P. Doug will be assisting during the convention as a liaison for members of the press. We are in the process of recruiting a few more friendly personalities to assist in contacting people in person.

We will be preparing a press package to leave at the registration desk. This will contain a cover letter, meeting schedule, "Introductory Guide to NA" booklet, "Information about NA" pamphlet and "NA, A Resource in Your Community" pamphlet.

We are in the process of amending our preliminary budget to include these packets, and a few other things I may not have considered. Our preliminary budget was only 160 bucks. I do not have a copy of our revised budget yet, but it will be about 300 bucks.

ARCNA XXV

Registration Subcommittee Report

July 14, 2009

Hello Everybody!

So far the Registration Committee has sold:

Registrations 8

New-Comer \$90.00

Friday Dinner 8

Friday Comedy 8

Saturday Dinner 8

Saturday Dance 7

Sunday Breakfast 8

Early Discount (40.00)

I have a \$1,240.00 deposit for the Treasurer.

We have spent \$35.74 on supplies.

The Vice Chair will be checking into the Pay Pal option and get back to me.

Keep them coming. We will be making final decisions on packet stuffers by the end of the month.

Good luck to all the Raffle Ticket holders!

Please copy forms as needed and let me know if you need anything from our committee.

In Loving Service, Neil H.