

**Alaska Regional Convention NA XXV  
Convention Committee Meeting  
September 28, 2009**

Meeting was opened with a Moment of Silence followed by the Serenity Prayer read by Arlene L. at 5:40 pm.

Service Prayer read by Dena J.

Decorum Statement read by Joe C.

Twelve Traditions read by Neil H.

Twelve Concepts of Service read by Ross B.

Roll Call – Merchandising, Programming and Hotels and Hospitality absent, all others present.

Minutes approved by Dena J. seconded by Joe C.

**Executive Committee Reports**

Chair – Arlene L. – 11 more days and 1 more meeting left. Thank you for your hard work.

Vice Chair – Terri H. – written report attached.

Treasurer – Kim L. – written report attached

Secretary – Charlotte D. – no written report

**Subcommittee Reports**

Hotels and Hospitality – Heidi U. – written report attached.

Convention Information – Joe C. – written report attached.

Merchandising – Mary K. – absent.

Registration – Neil H. – written report attached.

Entertainment – Dena J. – written report attached.

Arts and Graphics – Ross B. – 32" x 48" board for messages and board for Narathon meeting schedule. The convention package for the logo contest winner is in the Arts and Graphics budget. Ross has all of the old banners and he will give them to either Heidi or the Hotel.

Programming – Tony L. – absent.

**Old Business**

Announce Registration

Auction items

**New Business**

I would like to put a motion for 4 t-shirts for the Entertainment Committee to Trade purposes with other upcoming Auctions.

Next committee meeting will be Monday, September 28, 2009 at 6:30 pm.

Motion to Close by Ross.

ARCNA XXV

Vice-Chair Report

September 28, 2009

**Programming:**

- Narathon Sign Up Sheet – Ross to make sign/board.
- Meeting Formats Placeholder for CI Chair to do “Press Announcement” – Are Formats done?
- Meeting Readings – Do we have?
- 7<sup>th</sup> Tradition Baskets - Do we have?
- Book Hotel Rooms for Speakers: DONE
- Just For Today Book for people to sign at the Registration Desk - Do we have?
- Workshop Leaders’ Confirmed? - DONE
- Reimbursement for Plane Tickets: - Terri H. - \$1,198.00 (Buzz \$578.90/Tom \$619.10)
- Passed on pricing of Program printing. – When will they be ready?

**Merchandise:**

- When will Merchandise order be ready for pick up?
- Inventory Sheets done and ready for Mary’s Committee
- Cash Box?

**Arts & Graphics:**

- Need to let committee know if any other needs.
- Banners found! Does Heidi have them yet?

**Hotels and Hospitalities:**

- Schedule another walk thru? 10/7/09 or 10/5/09
- Working on final menu.

**Convention Information:**

- Literature Rack/Sales. I understand Joe has this under control.
- How are the treatment center contacts going? Any idea of how many may attend?

**Entertainment:**

Please don’t hesitate to call me at 907-242-4803 or email at [harpers@gci.net](mailto:harpers@gci.net) if you need help with anything.

In Loving Service,

Terri H.

**TREASURER'S REPORT FOR  
SEPTEMBER 28, 2009**

Remaining Balance from 9/25/09	\$ 5,444.79
Deposit from Registration:	\$ 2,750.00
Total:	\$ 8,194.79

Expenditures since 9/25/09:

Programming (air fare)	\$ 651.90
Arts and Graphics	525.00
Hotels and Hospitality	5,000.00
Total:	\$ 6,176.90

Current Balance for Committee	\$ 2,017.89
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In Loving Service, Kim L.

September 28, 2009

I have booked all of the speakers at the hotel using my credit card since the hotel wouldn't let me add them on without one anyhow. I got a cheaper rate using the web special instead of using the in house rate of \$99 + 12% tax. I will submit my bill once I receive the bill from AMEX. I have a call in to the Sheraton regarding the food and am still waiting to hear back from them. I will call the supervisor if I don't hear back from Susan Sandy ( our contact) tomorrow. I will also schedule another walk through on Wednesday for those who missed the last one and a refresher for the rest of us.

Heidi Ungaro  
Hotels & Hospitality

## Convention Information report

September 28, 2009

I contacted Anchorage Area Public Information and they will supply two literature racks (with IPs) for the convention. I think we should have one at the Convention Information table and one in the Narathon room. I ordered 10 "NA Basic Texts" to sell at the convention. I'm hoping Anchorage Area Literature can help supply "Just for Today" and "How and Why" to sell as well. We should sell these at the registration table.

The VA domiciliary has sent over a list of 12 residents who will be coming to the convention. They have 120 dollars to contribute. They will come in on Friday as a group to get oriented, then they will be on their own.

Akeela House is sending 24 residents and 3 or 4 staff to the convention on Saturday from 1 pm – 4 pm to attend workshops, meetings and to mingle with NA members.

I haven't heard from any other Facility as of yet.

ARCNA XXV Entertainment Report

September 30, 2009

Picked up Jackets from Alaska Serigraphics

Ordered a sign from Ross for Comedian and DJ	\$40.00
Purchased a bundle of bags from Costco for:	\$16.99 for grab bags
Walmart T-shirts and lettering for	\$49.02
Office Max Sticker Paper for Grab Bags	\$28.98
Michaels Ribbons for Grab Bags	<u>\$ 1.00</u>
So I need a check for reimbursement of	\$135.99
Will donate 1 package of sticker paper	<u>-\$14.99</u>
	\$121.00

I have enough stuff donated to make about 30 bags.

Bags will sell from \$20.00 depending on what's inside them, we have t-shirts, mugs ,magnets, and small gift certificates.

For the live Auction, we have added Gift Certificates from Scottie S., Catelyn S. , and Amanda W.

Also expecting certificates from Kami and Anna S.

9-28-09

Registration report

Deposit of \$800.00 was made today.

Pay pal is picking up, 5 more for a total of 7 registrations online.

\$7125.00 total revenue to date,

\$6075.00 check or cash

\$1050.00 paypal

53 registered

147 to go

11 addicts coming from the VA

24 patients and 3 staff are coming Saturday from 1-4 pm.

In loving service,

Neil H.