

## ARCNA XXV

Chairperson

April 2, 2009, 6:30 pm

Report to Committee

My name is Arlene and I'm an addict. I have not much to report, however I want to encourage everyone to communicate any information, events, concerns, and who is on your committee, with myself or Terri. My phone and e-mail is available to everyone here. E-mail is the best way for me.

Each of your position is vital to this committee for the execution of a great convention. As Chairperson of your committee, I'm encouraging you to send your Vice-Chair to represent your committee, should you not be able to make the regular scheduled meeting. Please, if you would make a written report and give to Kami, via electronically or in hard form.

Because I try to go to a lot of meetings, I still would like you let me know any events or Sub-Committee meetings scheduled, so they can be announced at meetings. My goal is to get more NA members involved in service work, especially those new to us. Although they are not required to be here I would like them to feel a part of as well.

Should you need any help on your committee, please ask Terri or I, or anyone on this committee.

In Loving Service,  
Arlene L.

ARCNA XXV  
Vice-Chair Report  
April 2, 2009

It has been a somewhat unproductive month for me. I have not checked on the insurance yet, however it remains on my list of things to do. I have been in touch with a couple of the subcommittee chairs and have assisted where I could.

We are still several months out from the convention and are awaiting pertinent information before much of the work can begin. I would advise the committee that it is way to early to panic about dates and details. Once a date and location has been selected things will take off and we will have lots to do. In the meantime, I still need to get with each committee and establish a somewhat solid budget if one has not already been prepared.

Each committee should use the calendar that was included in your notebooks to outline the timetable for your individual committees.

We have our first convention fundraiser this weekend and I would like to ask any committee members that are able, to pitch in and help with anything that needs to be done for the function. Check with Dena after this meeting for further details.

Please don't hesitate to call me at 907-242-4803 or email at [harpers@gci.net](mailto:harpers@gci.net)

In Loving Service,  
Terri H.

**TREASURER'S REPORT FOR APRIL 2, 2009**

***There have been no expenditures and no monies collected since our meeting last month. The account balance remains \$5,942.92***

***In Loving Service,***

***Kim L.***

April 2, 2009

## Hotels & Hospitality Report

To date I have three received proposals: 1) Sheraton Anchorage(October 9-11, 2009), 2) Hilton(October 16-18, 2009) and Anchorage and the 3) Millennium Alaskan Hotel (October 1-3, 2009). I tried to get the Howard Johnson (the old Holiday Inn) but they are remodeling and not accepting conventions at that time due to the renovation work going on but that might be a good place to think about for a future location and no response from Alyeska. Anyhow, without getting into to much detail the Millennium appears to be the least expensive location of the three submitted proposals. Here is a brief synopsis of costs for each.

	<b>Sheraton</b>	<b>Hilton</b>	<b>Millennium</b>
Coffee/gal	\$34 +23% = \$42/gal	\$49 +23% =\$60.30/gal	\$32 +20% =\$38.40/gal
Rooms/night	\$99.00+12%	\$99.00+12%	\$109.00+12%
Food/Bev. Min To comp	\$15,000 comp	\$5,000 no comp	\$10,000 comp

This just a brief summary to give you an idea of some the major costs we incur and does not include other costs associated with putting on this convention. I believe there might be room for negotiation for some items. However, as you can see the Millennium is the least expensive but the dates are before PFD's come out is one of the draw backs as well as we've had it there before..... The only other financially feasible place is the Sheraton but the food/bev comp is pretty high but perhaps this can be changed. The Hilton just seems out of range on so many levels.

We obviously need to make a decision quickly, so I am looking for feedback and will go from there.

In Loving Service

Heidi Ungaro  
Hotels/Hospitality

ARCNA XXV Entertainment Committee Report  
April 2, 2009

First item I would really like to say thank you to my committee for all their hard work and determination in getting quite a few things done while I was away. The help is very much appreciated and with out the following members this would not be able to take place.

Opal L.

Karen P.

Lori.

With help from other members

At this time we are having our first event Saturday April 4<sup>th</sup> Coffee, Tea & We a Unity Fundraiser @ Changepoint Church

We have received from sales of tickets:

\$505.00 from individuals  
530.00 from sponsors  
-50.86 @ Wal-Mart

Spent for materials for signs to direct parking

With a balance remaining of  
budget

\$984.14 covering our

We still have a few sponsor tables to collect for and have 3 or 4 more to sell. Along with about 25 tickets, which we are hoping to have sold or sale at the door.

I went shopping @ Costco & Sam's today to get the supplies and will have a current register with receipts for that.

Also I am under the understanding that we will have an ARCNA XXV Convention Package for Raffle and am hoping to receive the Group baskets before Friday. Still looking for suggestions on Door prizes and Table Decorating Contest.

I know that this is my first experience with a Service Position and I feel that all is going well with this event and future events to come. Once this is done I will see what it is that needs to be stepped up and what I have to work on.

We do have a free event coming up May 1<sup>st</sup> @ Freedom Frog building after the Friday night meeting, a game night so if anyone has board games they would like to donate for this event it would be great. Funds will be made from sales of beverages and snacks, and donations. We have worked out with the building that we would pay 20% of sales for room rent.

In loving Service

Dena J

*Next mtg 18<sup>th</sup> April  
at home after mtg*

AARCNA XXV

Register: AARCNA XXV

4/2/2009 9:21 AM

From 01/01/2009 through 04/02/2009

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/28/2009		Amanda W	Ticket Sales	Deposit		10.00	10.00
03/28/2009		John T	Ticket Sales	Deposit		10.00	20.00
03/28/2009		Dena J	Ticket Sales	Deposit		70.00	90.00
03/28/2009		Amber	Ticket Sales	Deposit		10.00	100.00
03/28/2009		Geoff	Ticket Sales	Deposit		20.00	120.00
03/28/2009		Nick	Ticket Sales	Deposit		40.00	160.00
03/28/2009		Doug & LouAnn	Ticket Sales	Deposit		20.00	180.00
03/28/2009		Daniel	Ticket Sales	Deposit		10.00	190.00
03/28/2009		Tony L	Ticket Sales	Deposit		10.00	200.00
03/28/2009		Cats Eye Cory	Sponsor Sales	Deposit		100.00	300.00
03/28/2009		Dena J	Sponsor Sales	Deposit		100.00	400.00
03/28/2009		Ronnie	Sponsor Sales	Deposit		50.00	450.00
03/28/2009		John T	Sponsor Sales	Deposit		75.00	525.00
03/28/2009		Unknown	Ticket Sales	Deposit		50.00	575.00
03/28/2009		Steven K	Ticket Sales	Deposit		10.00	585.00
03/28/2009		Angela	Ticket Sales	Deposit		10.00	595.00
03/28/2009		Bill T	Ticket Sales	Deposit		10.00	605.00
03/28/2009		RWB	Ticket Sales	Deposit		10.00	615.00
03/28/2009		Rick	Ticket Sales	Deposit		20.00	635.00
03/29/2009		Cory & Sean C	Ticket Sales	Deposit		20.00	655.00
03/30/2009		Unknown	Ticket Sales	Lori		50.00	705.00
03/30/2009		Ross B	Sponsor Sales	Deposit		50.00	755.00
03/30/2009		Ross B	Ticket Sales	Deposit		90.00	845.00
03/30/2009		Sammy	Sponsor Sales	Deposit		75.00	920.00
03/30/2009		Craig	Sponsor Sales	Deposit		80.00	1,000.00
03/31/2009	CSH	Wal-Mart	Operations:Supplies	Sign Material	50.86		949.14
04/02/2009		Lanetta	Ticket Sales	<del>Lori</del>			959.14
04/02/2009		Unknown Ticket Sales	Ticket Sales	<del>Lori</del>		10.00	969.14
04/02/2009		Unknown Ticket Sales	Ticket Sales	Deposit		15.00	984.14

# ARCNA Convention

## Registration Report

4-2-09

Hello all, registration is going to meet on the second Sunday of the month at the sunrise grill at 10:30am right after the morning after meeting. We will be setting a budget at the next meeting. Our committee consists of Kathy, Charlet, Shelby, Sean, and I.

We are very excited to get started and looking forward to the best convention ever.

In loving service

Neil H.

## ARTS & GRAPHICS

BEEN COLLECTING CONV. LOGO'S  
& THEMES. ENTRIES BEEN COMING IN  
FROM ALL OVER.

NOT MUCH MORE TO SAY

LET'S PICK A WINNER. GOOD LUCK

WILL HAVE WORKING BUDGET NEXT

MONTH

IN SERVICE TAKING

THE 5<sup>TH</sup>

ROSS

April 2, 2009

~~Our~~ Our committee is listening to  
CD's or still soliciting speaker CD's.  
Things are moving a long nicely.

In loving service,  
Jimmy L.  
or committee

4/02/09

Merchandising: Mary K.

Hi my name is Mary and  
I'm an addict. The merchandising  
Committee has collected catalogs

from Savagraphics and  
Stellar, ~~Star~~ ~~Star~~ And

~~Star~~ Our next  
merchandise committee will

B- on the 5th @ 11 am

at Sunrise Grill. I've

also collected got the

spreadsheets and how much

we spent on merchandise

in 2007. Thank you in  
Joining Service Mags,

P.S. I've given Terri a copy  
of ~~them~~ the  
spreadsheets