

## ARCNA XXXV Convention Committee Meeting Minutes

Meeting Date: 2/2/19

1. Sasha opened meeting at 6:30pm with a moment of silence followed by the Serenity prayer
2. Terry S. read 12 Traditions
3. Amy U. read 12 Concepts
4. Anna S. read and the committee approved 1/18/19 meeting minutes
5. Chairperson report – Sasha T. – Several subcommittee meetings have taken place and there is a lot of cooperation from all the committee. Asked for dates and times for the next two months sub committee meetings schedules so her and Rob can divvy up meeting coverage. Asks for any flyers
6. Vice chair report – Rob T. – attended all subcommittee meetings. See written report in drop box
7. Secretary report – Anna S.- nothing significant to report. FB group and drop box established and invitations have been sent to committee members.
8. Treasurer report – Frank Z. & Marcy M. – Marcy- frank is now a signer on the account. Changing over to the square instead of clover to process credit card payments to reduce the processing fee. New email [trustedservant@gmail.com](mailto:trustedservant@gmail.com). Coordinating with Ryan for entertainment funds. Sasha reports that Frank got all the info from Kenai 2018 convention and will add it to the
9. Sasha reminded everyone to hold questions until end of reports
10. Subcommittee reports
  - a. Hotels and hospitality – Jack N. reports that the bid from Hilton is in the drop box. Waiting for bids back from Alyeska and Sheraton. Last convention cost \$19k. Lakeside is too small. Sasha requested a subcommittee meeting schedule.
  - b. Programming – Terry S, (Heather Mc. C and Casey) Met 2/2/19. Well attended 10-12 ppl. See report in drop box. Alan M will coordinate workshops. Heather will coordinate narathon meetings. Already getting speaker submissions. Next meeting 2/16/ at 2pm at VI. Need to add Casey to FB page. Speaker “tapes” will be placed in a drop box for committee review.
  - c. Arts and graphics- Ashley A. (Chelsa)- Ash the committee is compiling a list for graphic design/vectoring to get quotes. Flyer for the contest is out. Next meeting 2/22. Will continue to spread the word.
  - d. Entertainment and fundraising – Ryan F. (Chelsi)- reports in drop box. Have held 2 meetings. Current raffle for a convention package. First fundraiser in May. Gift baskets raffle. Need donations for basket items from groups. Next meeting 2/9 at 5pm at Kaladis. Looking for venues for fundraisers.
  - e. Merchandise – Dreana T. (Sage vice chair, Marie Maiké M.) – met 1/31, next meeting Feb 7 and 21; meeting at the drydock at 6:45pm. The committee is developing. Mock order to get quotes from a variety of vendors. Putting together a survey monkey to get an idea of quantity. Collaborating with registration for ordering. Thinking about adding a coffee charge. Planning to do a merch FB page.
  - f. Convention information – Echo S.- will add report to drop box. Committee will meet Feb 6 and 20<sup>th</sup> 6:30pm VI Spenard. Looking for subcommittee members

- g. Registration – Amy U. – reg committee meeting weekly 5pm Fridays at Kaladi on Spenard. Collaborating with merch. Looking for suggestions for reg swag bag items. Committee minutes in Dropbox.

11. Old business- none
12. New business- subcommittee budgets due by March 9<sup>th</sup> meeting.
13. Next meeting Feb 16<sup>th</sup> 6:30pm at Kaladis on Brayton.
14. Close with the Third step prayer