

ARCNA XXXIII
Convention Committee Agenda
February 24, 2017

Moment of silence followed by the Serenity Prayer

Service Prayer: Basic Text 6th Edition, page xxxvi, "GOD, grant us the knowledge that we may serve according to your divine precepts. Instill in us a sense of your purpose. Make us servants of your will and grant us a bond of selflessness that this may truly be your work, not ours - in order that no addict, anywhere, need die from the horrors of addiction. " – Kathy W

Decorum Statement: In the spirit of unity, all members of the fellowship attending the is meeting are responsible for speaking and listening to others with respect. Members should refrain from addressing the Committee until they have been recognized by the chair, and have been given the floor. Please turn off or silence all cell phones and refrain from unnecessary side conversation during this meeting. – Dave L

Reading of the Twelve Traditions: Arlene L

Reading of the Twelve Concepts of Service: Sasha T

Introductions and Sign In sheet-If you have not put your info ration I the sign in sheet or we need to make corrections please do so on the sign in sheet.

Approval of February 10, 2017 minutes.

Roll call:

Executive Committee Reports:

Chair: Dave L

Have been in contact with all on committee; happy about progress and commitment of committee. Make sure to let Ar know when all subcommittee meetings are so she can attend, if she cannot then I will as Chair. Be mindful of side conversations and speaking one at a time during meeting.

Vice Chair: Arlene L

My name is Arlene and I'm an addict. As usual, I will do my best to serve you and this Committee and reflect always on who we serve and why.

My responsibilities include participation in the sub-committees to ensure each sub-committee gets the support needed to do a good job. If it would be easier to post on the ARCNA XXXIII page when your Subcommittees meet and where, then I can plan accordingly to be there.

So far I've met with Registration, last week. They are pricing stuffing packets with vendors and we spoke of a budget. I met with Programming on Wednesday the 22nd. We came up with some numbers for a budget. Also about posters, a banner and other Convention things we'll need for the Convention.

I would greatly appreciate all Subcommittees to please let me know as soon as you make a regular meeting schedule for when your sub-committee will meet each month.

In Loving Service,

“Ar” L.

Treasurer: Kathy W

Forms are at the bank, credit card and checkbook are in mail. Will check into cube account and who has the cubes for credit card purchases. Got money from Fairbanks and will write check to Region with the proceeds.

Secretary: Sasha T

Facebook group set to private and all who want to join must come through Secretary. Notes sent to Area, flyers sent to area.

Sub Committee Reports:

Hotels and Hospitality: Josh W

Discussed convention report and questions (also in old business below) from last meeting went over details, reviewed proposal from Hilton, discussed the importance of parking.

Convention Information: Gary C

Was present and received his binder will have a report for next meeting.

Merchandising: Maike McQ

Members: Marie , Shelly, Alan, Maike

- 1) Discussion about preorder T-shirts and mugs during registration and having orders ready to handout with registration packet. Would involve a lot of pre work but decrease lines and people needed for table
- 2) Survey out via GSR's or survey monkey about products people will most likely purchase
- 3) Keep the Guidelines intent and direction at the center of decision making - no department store atmosphere
- 4) Alan will contact Cali's Convention Chair about t-shirt and mug w/registration process
- 5) Alan will discuss registration option with Frank
- 6) Shelly will research and install survey monkey
- 7) Marie will be Fairbanks and Kenai info gatherer (Who their vendors were, what sold the best etc)

8) Maike will look for vendors

9) Shelly will go through her collection of NA merchandise from previous Conventions for Fundraising

10) Committee will begin process of gathering from all Area's items for auction

Registration: Michelle Z

In attendance was Frank Z. ,Michelle Z., Stephan L., Victorious S., Arlene L., .

Chose bag type.

Discussed what type of swag for bags.

Things discussed magnets, pens, bookmarks, key chains, NA reading cards.

We discussed researching prices on flyers for registration to include swag for best prices.

Suggested by Ar was free coffee cups for the first 50 registers.

Michelle is to ask committee about alternate P.O. box for registrations.

Michelle is to look at pricing for Er. and Chugiak post offices for the months of March 2017 thru October 2017 to collect registrations

Stephan, Michelle and Victorious to research swag, bags and flyer pricing.

Next sub registration meeting Tues Feb 28, 2017 at Oriental Garden.

Blessed To Serve,

Michelle Z.

Entertainment: Convention Committee

1. Walk your talk hosting Cajun feed March 8 2017
2. Entertainment will be 3/11 @ 5:30 at Kathy W's house

Arts and Graphics: Rob T

Present: Arlene, Dreana & Rob

Topic:

- 1) purchase 3 thumb drives,
- 2) coordinate with merchandising on banner purchase after logo/theme has been established,

- 3) go to storage and look for signs or coordinate with hotels & hospitality for making signs,
 - 4) look to collect auction items & coordinate with Entertainment on this.
- ILS,

Rob

Programming: Kevin R

I did post on several closed Facebook pages asking for speaker submissions. I got one bite. The submission was via google cloud and seeing as how I currently don't have a computer need to figure out how to deal with that. Our subcommittee is meeting every other week following the walk your talk meeting at the same spot. The next meeting is tomorrow (2/25/17)
ILS
Kevin R.

New Business:

1. Na jewelry as a vendor at convention
 - a. Region approved
 - b. Bring vendors too committee meetings
 - c. Will vote when time is closer

Old Business:

1. Questions from last meeting for Hotels and hospitalities:
 - Do we need a dance floor?
 - Yes
 - What meals need to be provided/catered? (Buffet or plate service?)
 - Check prices for both
 - What beverages need to be provided besides coffee and water, if any?
 - Coffee and water only
 - Alyeska was a suggested/preferred venue, but they can only accommodate 220 in their largest room for dinner. Do we want a proposal? Is this a deal breaker?
 - Obtain a proposal
2. Time, date, and place for entertainment to meet

Motion to Adjourn

Convention Meeting Schedule: Friday March 10th, 2017, Friday March 24th, 2017, Friday April 7th, 2017, Friday April 25th, 2017, Friday May 5th, 2017

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